

ADDENDUM A. FIELD USE AGREEMENT

Date of this Agreement: _____ Expiration Date of this Agreement: _____

League/Organization Name: _____

Sport(s): _____ Age Group(s): _____

League/Organization President: _____

League/Organization Vice President: _____

League/Organization Mailing Address: _____

Day Time Telephone: _____ Evening Telephone: _____

Park(s) and Field(s) to be used:

Normal Months of Use: Beginning _____ Ending _____

IMPORTANT NOTE: Each season – *three (3) weeks prior to the first practice date* – the League/Organization shall submit a schedule showing the days, dates and times the fields are to be used for practices and a preliminary game schedule. *Two (2) weeks prior to the date the first game(s) is to be played on the field(s)*, the League/Organization shall submit a final schedule of all games to be played for that season. The Parks and Recreation Department will prepare fields for use.

The League/Organization listed above has accepted the following responsibilities and duties during the length of time this Agreement is in effect: *(Use additional paper if necessary)*

1. _____
2. _____
3. _____
4. _____
5. _____

The League/Organization listed above submits with this Agreement:

1. List of Officers/Board of Directors.
2. Practice schedule *(if Agreement is signed three (3) weeks or less prior to the use of the fields)*.
3. Certificate of Liability Insurance naming Carteret County Parks & Recreation Department and Carteret County Board of Commissioners as an insured.
4. League/Organization Bylaws (submit at beginning of Agreement or when changes made during season.)
5. Completed Notification of Volunteer Coaches' Training Form *(if applicable)*.

ADDENDUM A. FIELD USE AGREEMENT**PARK POLICIES AND PROCEDURES SUMMARY**

This Agreement is made and entered into between the Carteret County Parks and Recreation Department and the League/Organization named above for the use of the fields named in this agreement and for the time period specified in this Agreement. The League/Organization agrees to abide by all Park Policies and Procedures for the term of this Agreement.

This Agreement supersedes all proposals, oral or written, and all other communications between the League/Organization and the Parks and Recreation Department relating to the subject of this Agreement.

Park Policies and Procedures include, but are not limited to, the sections outlined below.

USAGE To be used during the League/Organization's pre-season practices, regular season, All-Star Practices and any tournaments that may be applicable. For tournaments (District, State, All-Stars, Regional, Invitational, etc.), there will be a reservation fee charged to the hosting League/Organization. Fee must be submitted with a completed request form. **FEE APPLIED**

PRIORITY OF USAGE This Agreement shall give the League/Organization priority use of facilities listed in this Agreement during the time period as stated in this Agreement, in accordance with Policies and Procedures for facilities of the department. However, the Carteret County Parks and Recreation Department reserves the right to schedule department activities or events on said facilities during the Agreement dates, with timely notice given to League/Organization.

NON-COUNTY RESIDENT/ORGANIZATION USAGE Any non-county resident/organization wishing to reserve a Carteret County Park athletic field will be charged a **\$50.00 per day** fee for usage. Fee must be submitted with completed request form. Any non-county resident/organization wishing to use field lights during a reservation will be charged a per hour fee for usage. **FEE APPLIED**

NOTIFICATION OF USAGE Each season the League/Organization is required to submit to the Department – **three (3) weeks prior to the first practice date** – a schedule showing the days, dates, and times the fields are to be used for practices and a preliminary regular season starting date. **Two (2) weeks prior to the regular season starting date**; the League/Organization shall submit a final schedule of all games to be played for that season.

SUPERVISION League/Organization officials are responsible for providing responsible individuals of the League/Organization to supervise all League/Organization activities and events. The League/Organization is also responsible for enforcing all park policies and procedures as stated in Park Policies and Procedures, particularly Sections: VI. Personal Rules of Conduct; XIV. Alcoholic Beverages; XV. Smoking; XVI. Fireworks and/or Fires; XVII. Weapons; and XVIII. Noise.

MAINTENANCE AND OPERATION The League/Organization shall maintain department property and facilities in good condition, with reasonable wear and tear excepted. The department shall have the right to enter into and upon its property for the purpose of examining and inspecting the same, and determining whether the League/Organization is in compliance with park policies and procedures with respect to care, maintenance, repair and renovations. The department shall be responsible for payment of electric bills. Telephones installed by the League/Organization shall be paid for by same.

INDEMNIFICATION It is expressly agreed and understood that the department will not be liable for any claimed damages, losses or expenses of any kind whatsoever, whether to persons or property (including, but not limited to those claims, damages, losses or expenses resulting from or by reasons of the department's negligent acts or omissions) arising out of, related to or connected with any accident, occurrence or event on or about the department's property, when the accident, occurrence or event takes place while the League/Organization is using said property pursuant to this Agreement. As a result of this expressed Agreement and understanding,

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each party will at all times indemnify and hold the other party harmless, and will defend the other at its own expenses whether such claims, damages, losses or expenses are covered by the other's insurance.

INSURANCE The League/Organization, as specified by department policy, shall maintain liability insurance with minimum coverage of \$1,000,000.00, and Carteret County Parks & Recreation Department and the Carteret County Board of Commissioners named as insured parties.

As League/Organization President, by signing this form, I acknowledge and agree to the following:

- I have read and understood the summary of Park Policies and Procedures as stated above;
- I have been given a full copy of Park Policies and Procedures;
- I agree to take responsibility for ensuring that all individuals participating in the league/organization I am President of have been informed of these policies and procedures and that they will abide by them.
- I acknowledge that I have been informed that if members of my league do not abide by these policies and procedures they may be suspended from play in Carteret County parks.
- I have completed a League/Organization Information Form and a Notification of Volunteer Coaches' Training Form **(if applicable)**, and submitted the required forms to the department.
- I understand that the league/organization I represent may not use park fields or facilities until all of the required paperwork is turned in to County Parks and Recreation and that department director has signed this agreement.

League/Organization President's Signature

Date: ____/____/____

Parks and Recreation Director's Signature

Date: ____/____/____

Return completed original agreement to:
Athletic Supervisor
Carteret County Parks and Recreation
1702 Live Oak Street, Suite 300
Beaufort, NC 28516